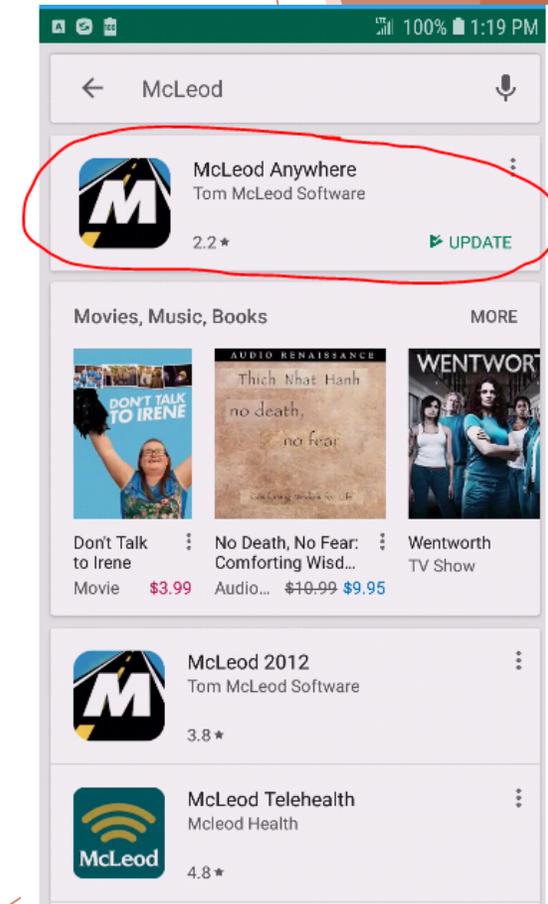
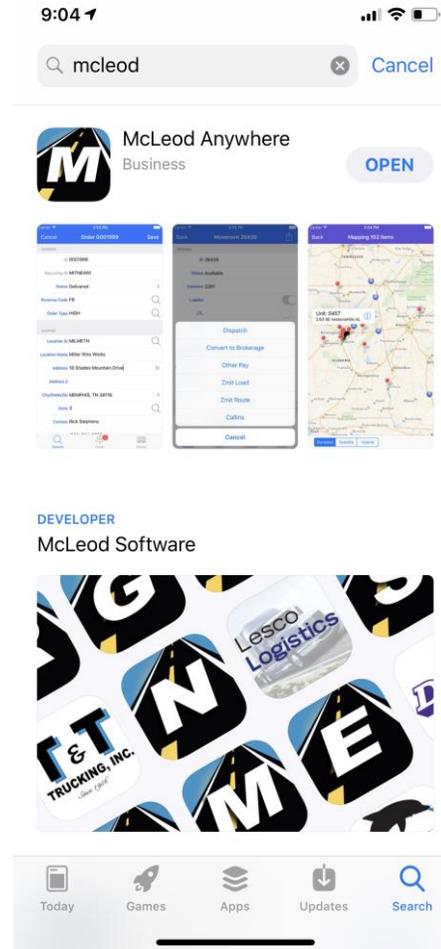


LME Driver App Training

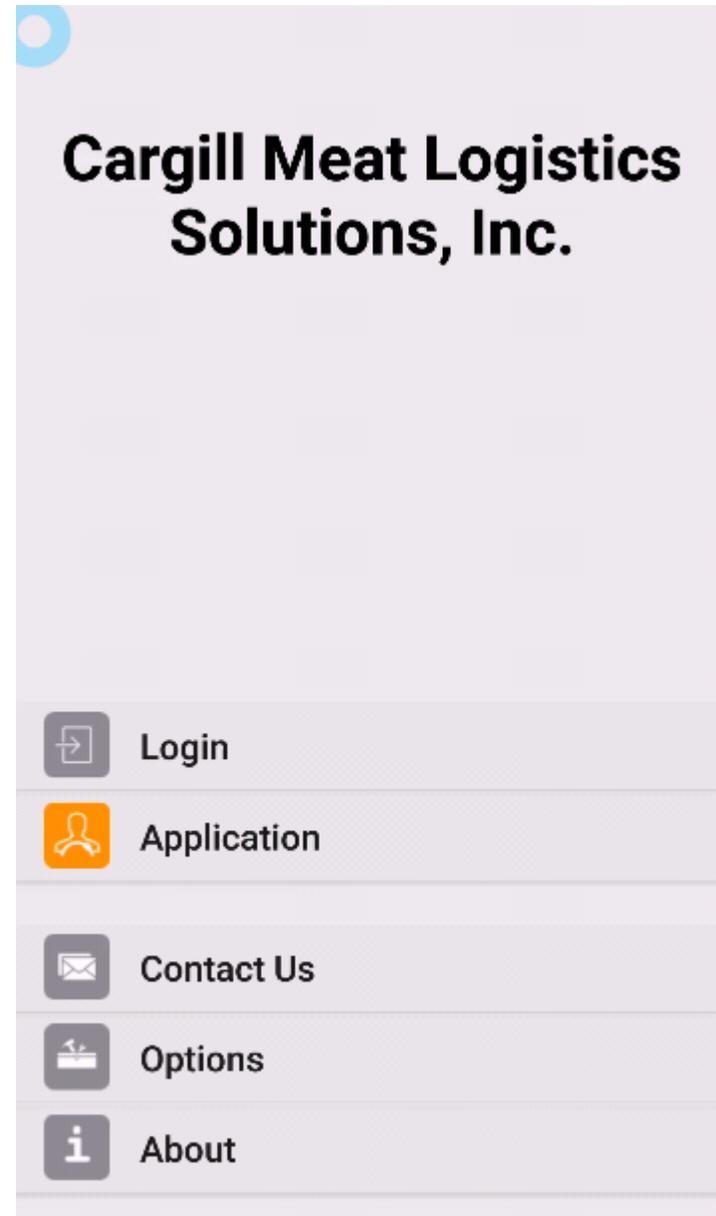
Where can I find the app?

- ▶ Apple App Store
 - ▶ Search for “McLeod”, should be the top result “McLeod Anywhere”
- ▶ Google Play store
 - ▶ Search “Mcleod”, app will be called “McLeod Anywhere”



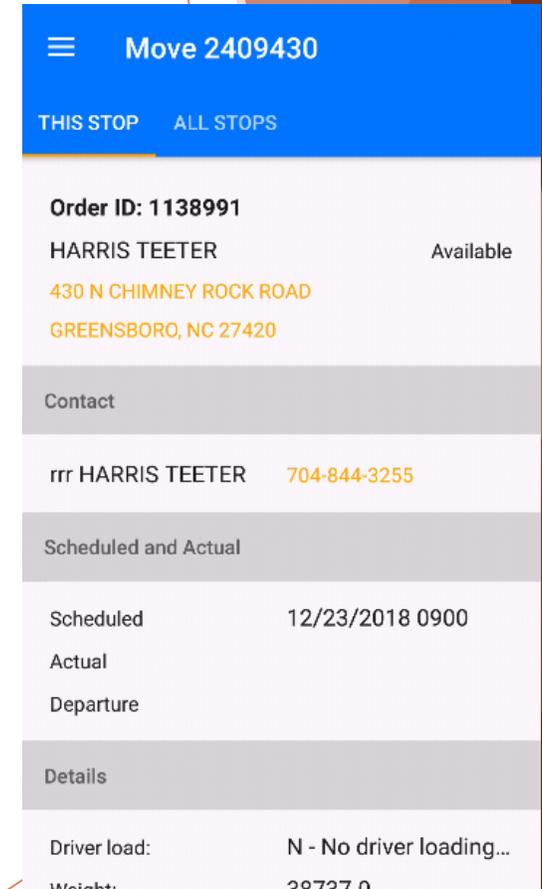
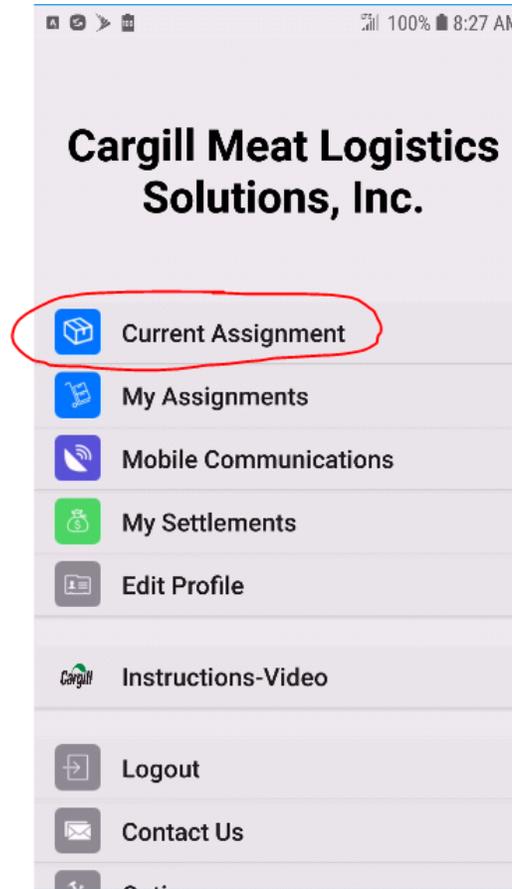
How do I log in?

- ▶ *Note: You will be prompted to enter a SCAC the first time you open the app. Please enter “CAGL” and tap enter.*
- ▶ Open the app, tap the “Login” button
- ▶ Enter your provided LME credentials and hit OK
 - ▶ *Credentials will be provided during orientation*



Current Assignment

- ▶ The current assignment section is just that, the load the for which the driver is currently assigned
- ▶ The driver can see the details of the load including address, loading/unloading info and contact information
- ▶ You can view info on the current stop, or the all stops by selecting the options at the very top of the Current Assignment screen



Current Assignment (Menu Options)

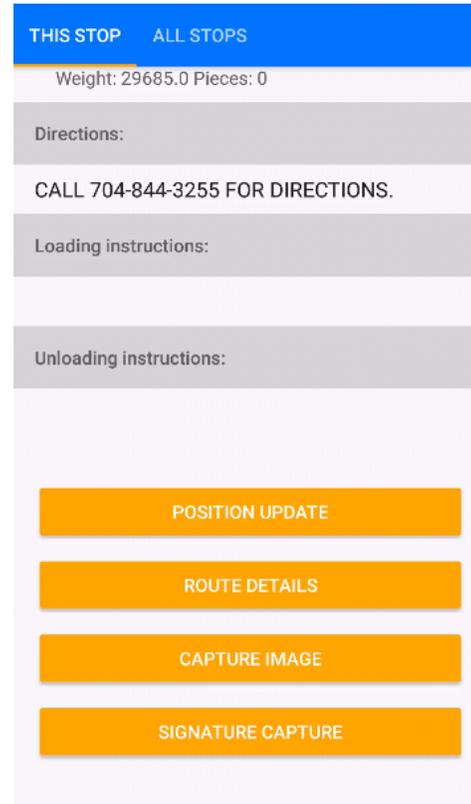
▶ Android Users

- ▶ If you scroll all the way to the bottom of the Current Assignment screen, you will see 4 menu option (depending on the status of the current assignment, you may see less)

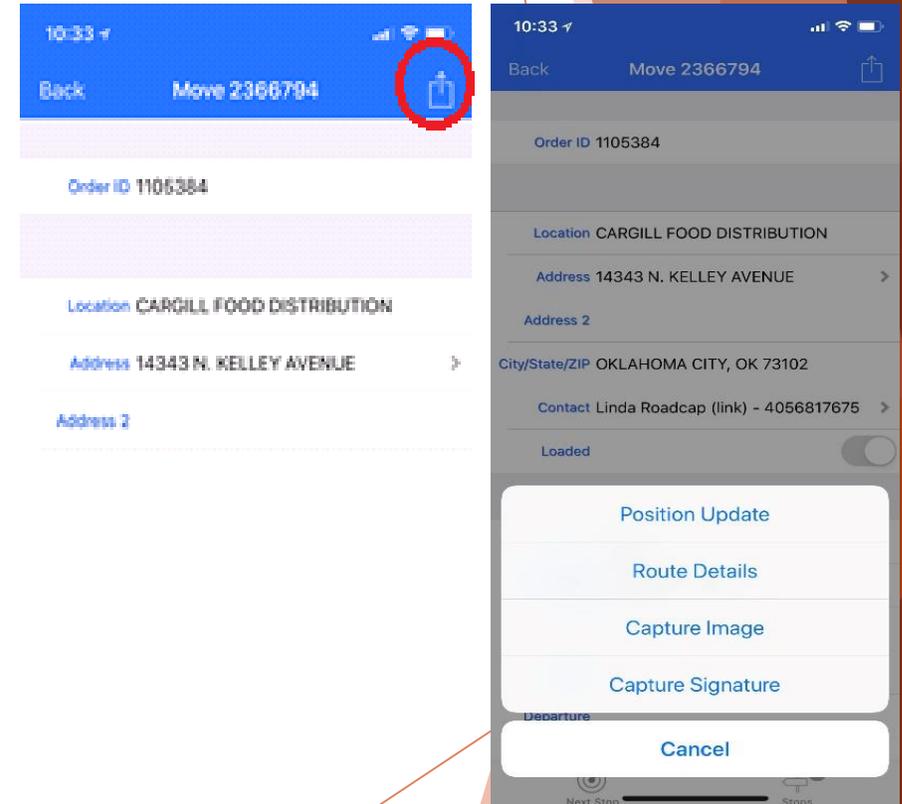
▶ iPhone Users

- ▶ You will see a square in the top right corner of the screen with an upward facing arrow. Tap this to see the menu options.

Android



iPhone



Current Assignment (Menu Options cont.)

- ▶ The four Current Assignment Menu Options are:
 - ▶ **Position Update:** Push this to send your current position to the LME system.
 - ▶ **Route Details:** Provides step by step directions to your next stop.
 - ▶ **Capture Image:** Allows you to capture an image of a document needed for your load. See instructions below.
 - ▶ **Signature Capture:** Allows you to capture a signature needed for your load. See instructions below Capture Image instructions.

Position Update

Simply tap the “Position Update” button to send a position update directly into the LME system. Since you are already signed in to the system, no other information is needed. Your phone will utilize GPS to send in your exact location.

Route Details

The route details screen will provide step by step directions directly from the LME system for your next stop. Once you tap, “Route Details” you will be taken to the directions.

(This is just for reference, these are not required directions. You can use your own routing tool.)



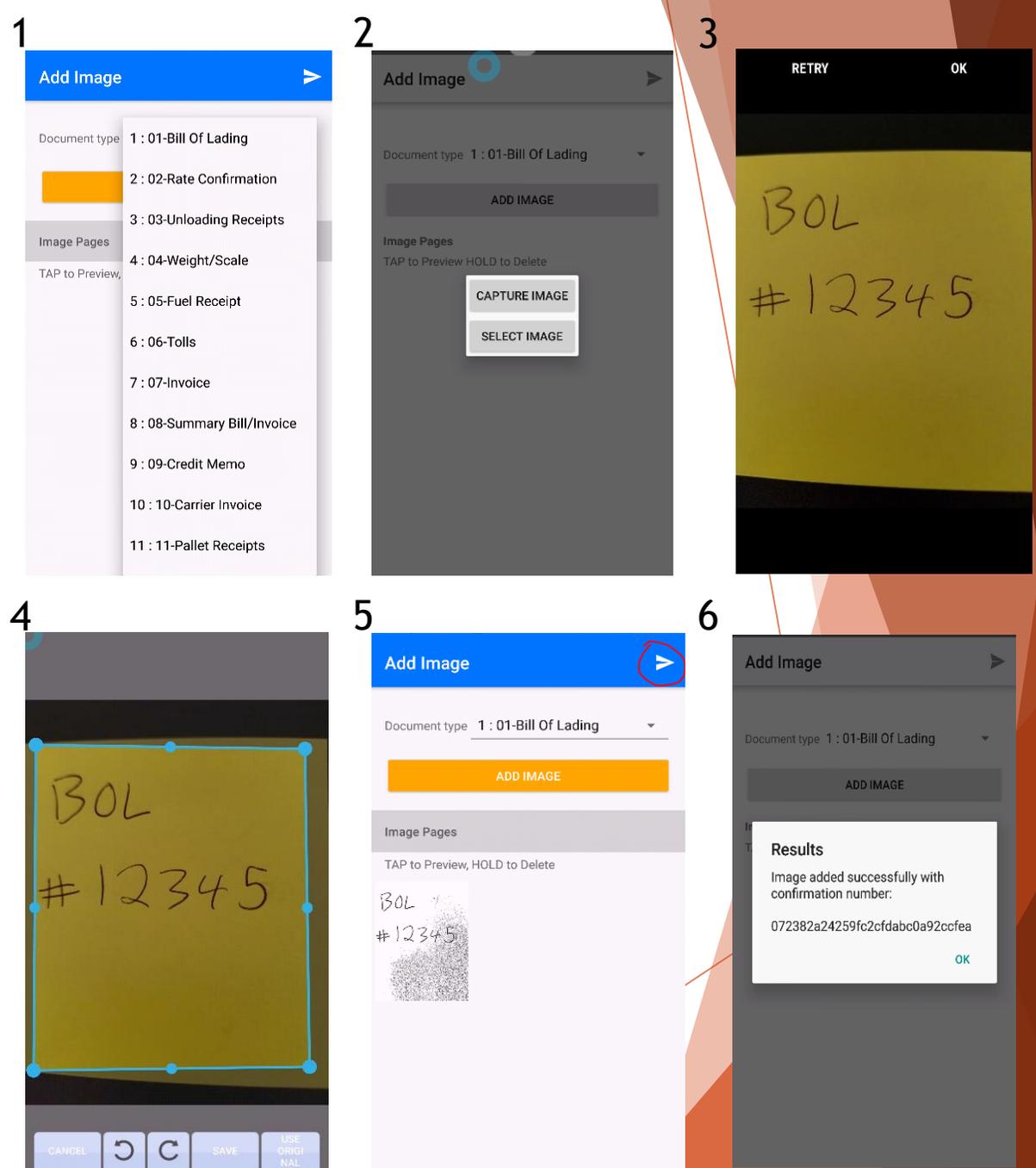
A screenshot of a mobile application interface showing route details. The status bar at the top indicates the time is 9:41 AM, battery is at 100%, and various connectivity icons are present. The app's navigation bar is blue with a 'Back' button on the left and 'Route Details' in the center. Below the navigation bar, the route is identified as 'PARAMUS, NJ 07004 TO PHOENIX, AZ 85032'. The main content area displays a list of route segments, each with a distance, a maneuver type (e.g., Local, Ke, Le, So, We), and a description of the maneuver and the road name.

Distance	Maneuver	Instruction
0.5	No	Local Jct Local E Midland Ave NJ
0.0	Ke	E Midland Ave Jct E Midland Ave E Midland Ave NJ
0.2	Le	E Midland Ave Jct E Midland Ave E Midland Ave NJ
0.2	Le	E Midland Ave Jct E Midland Ave Ramp NJ
0.2	Ke	Ramp Jct Ramp NJ-17 NJ
1.7	So	NJ-17 Jct NJ-17 Ramp NJ
0.1	Ke	Ramp Jct Ramp Ramp NJ
0.2	Ke	Ramp Jct Ramp NJ-4 NJ
1.0	We	NJ-4 Jct NJ-4 NJ-4 NJ

Capture Image

1. First, tap the drop down arrow next to “Document type” Select the kind of document you are wanting to upload.
2. Tap Add Image. Select either Capture or Select image (if image is saved on phone already)
3. Take a picture of the document in good lighting and on a flat surface. Please make sure the image is clear and readable. Tap OK. (If the image is too blurry or unreadable, it will not be accepted and you will need to resubmit)
4. Crop the picture to just contain the document edges. Tap Save.
5. Tap the image preview to adjust the filter on the image. Finally hit the send button in the top right corner of the screen. (6) You should get a successful pop up if all was done correctly

If your document is multiple pages, you will need to click “Add Image” on step 5 and complete steps 2 through 4 for all of the pages individually.



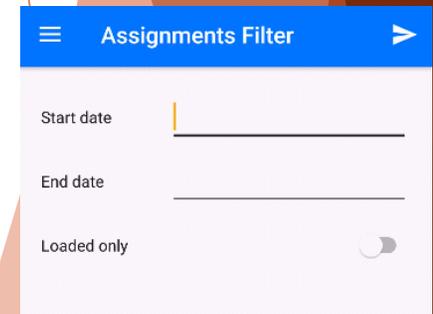
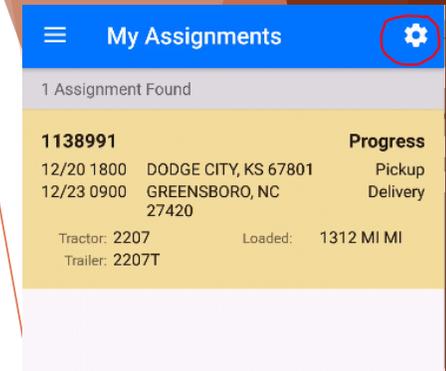
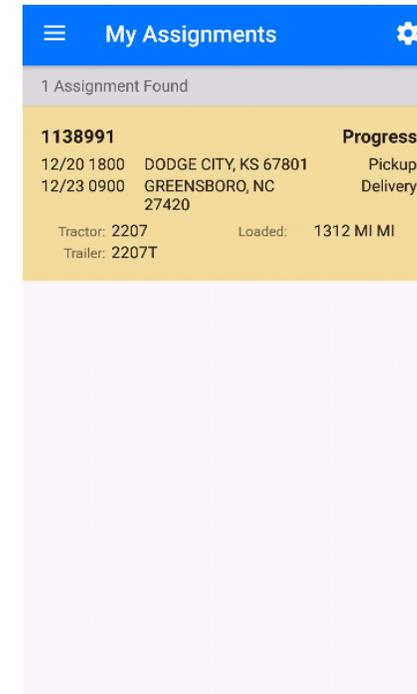
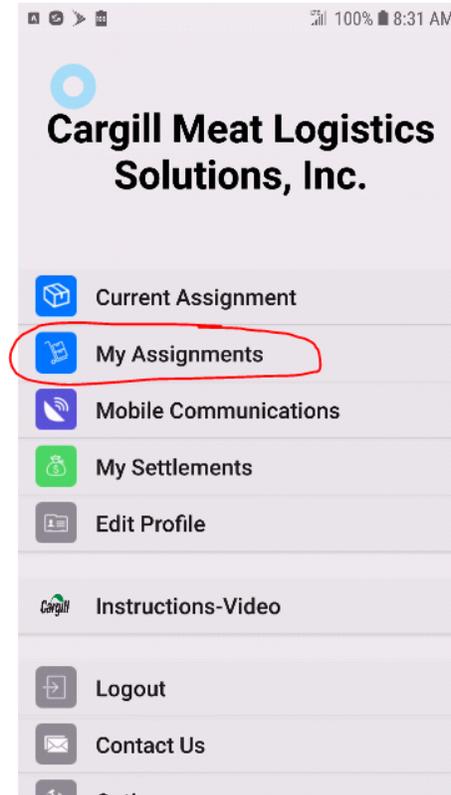
Capture Signature

We have no plans on using this feature.

Please avoid it 😊

My Assignments

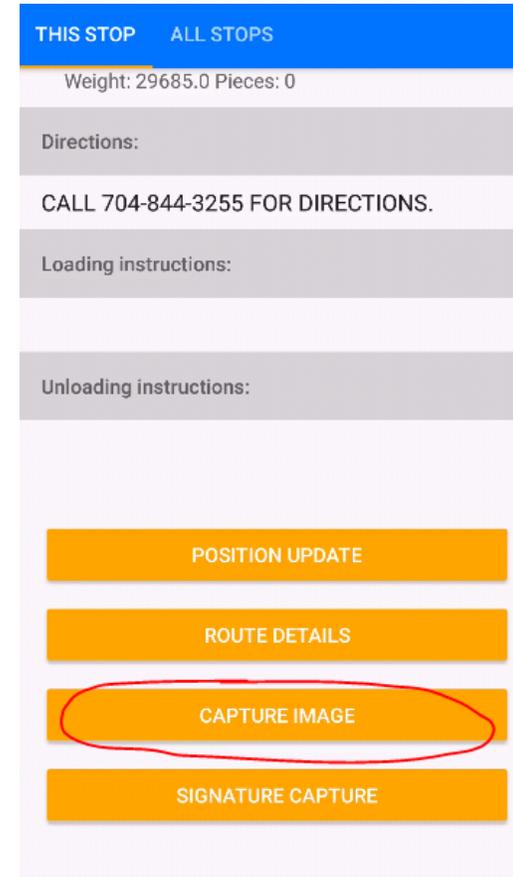
- ▶ The My Assignments screen will show you your past, present, and future loads.
- ▶ Loads in White are preassignments. Yellow represents a load you are currently on. Loads in Grey are past/delivered loads.
- ▶ If you Tap the icon in the top right corner of the screen, you can set the date range for what loads you want to display on the “My Assignments” screen.



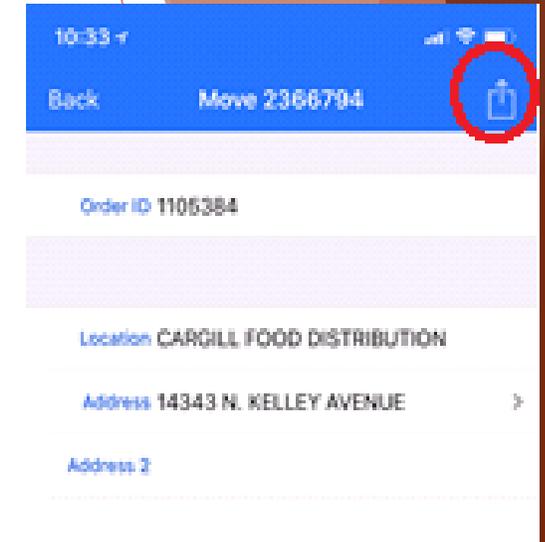
My Assignments (cont.)

- ▶ To submit your load documentation on a delivered load, you will now use Capture Image. Click on a past/delivered load to add final signed BOL. Scroll down to Capture image and upload an image of the final signed BOL (or for iPhone, use the menu option in the top right).
- ▶ There is a 90 day retention rule on all paperwork.

Android



iPhone



******BOLs can be uploaded at your convenience. While the load is in progress or after it is delivered.***

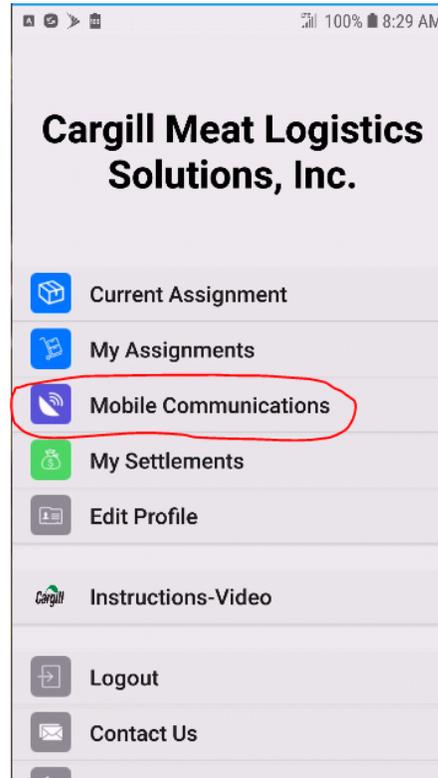
My Assignments and Empty Moves

- ▶ When between loads, the system will sometimes generate an “Empty Move”. An “Empty Move” is basically a Deadhead movement going from the previous consignee to the next shipper. This allows the system to track movement of tractors/trailers when going from consignee to shipper.
- ▶ When you are running an “Empty Move”, the system will display an entirely new load. The previous consignee will show as the shipper and the next shipper will display as the consignee.
- ▶ It will not specifically state that the load is an “Empty Move”. Please keep this in mind when heading to start your next load.

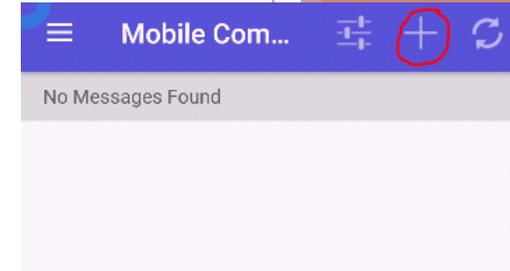
Mobile Comm.

1. This screen will allow you to send messages to the dispatcher in LME.
2. Once inside the Mobile Comm. screen, hit the plus button in the top right to create a new message.
3. Next, click the drop-down arrow next to “Please select a form...” Choose the proper type of form for your message.

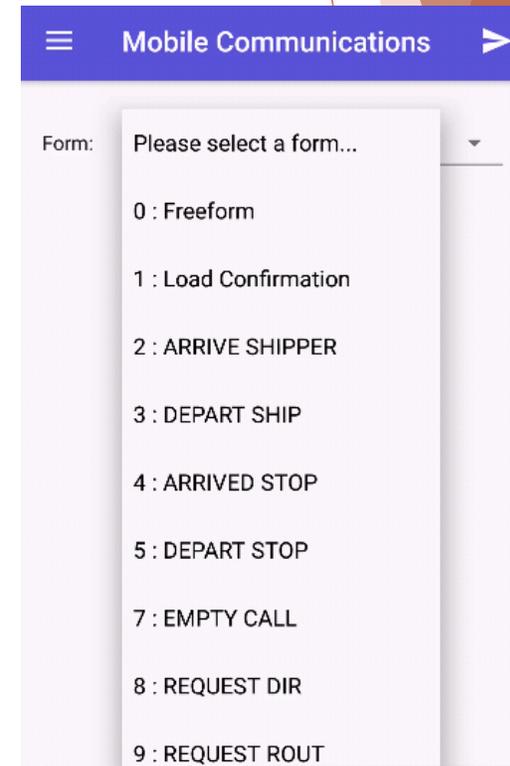
1



2



3



Mobile Comm. (cont.)

4. Once you select a form, text boxes will appear. The amount and type of text boxes that appear depend on the type of form you select.
5. Enter the necessary text in the fields as they appear. Tap the paper airplane icon in the top right corner of the page.
6. You can review sent messages back on the original Mobile Comm. screen.

4

A screenshot of the 'Mobile Communications' app interface. At the top, there is a blue header with a hamburger menu icon on the left, the text 'Mobile Communications' in the center, and a right-pointing arrow on the right. Below the header, there is a form selection area with the text 'Form: 0 : Freeform' and a dropdown arrow. Underneath, the word 'Freeform' is displayed above a large, empty rectangular text input field.

5

A screenshot of the 'Mobile Communications' app interface, similar to step 4. The text input field now contains the text 'test test test test test test test' with a vertical cursor at the end of the text.

6

A screenshot of the 'Mobile Communications' app interface showing a list of messages. The blue header contains a hamburger menu icon, the text 'Mobile Com...', and three icons: a list view icon, a plus sign, and a refresh icon. Below the header, a grey bar indicates '1 Message Found'. The message list shows an 'Outbound' message sent on '12/21/2018 10:51AM' with the content 'Freeform - test test test test test test test'.

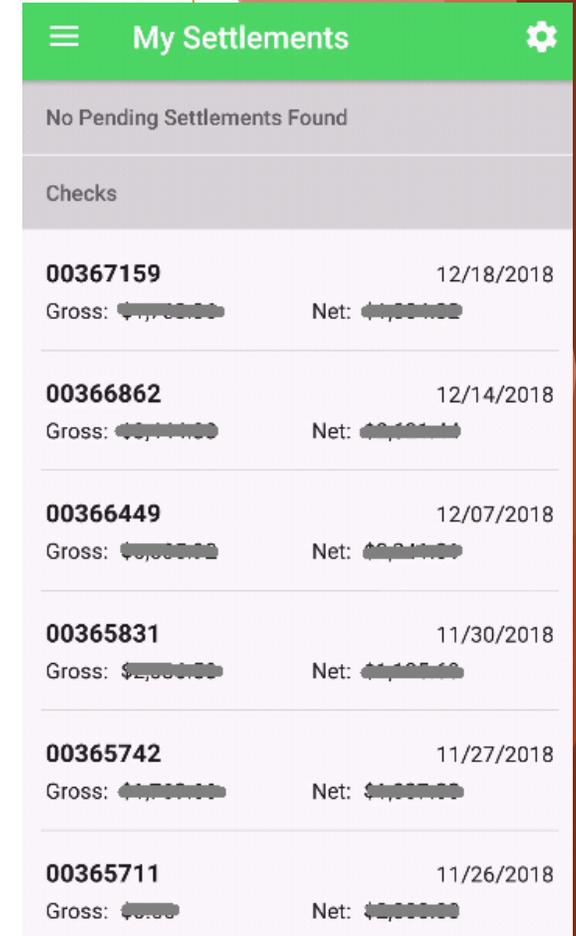
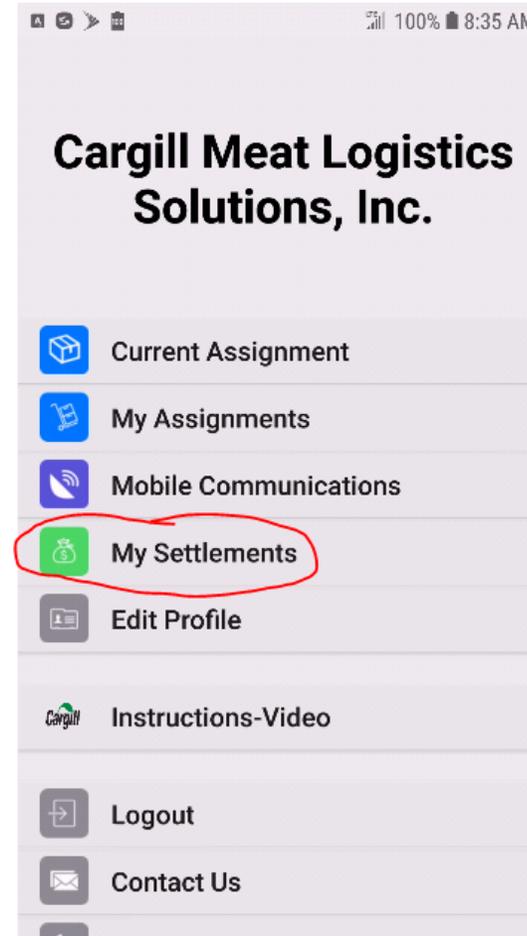
A Note on Mobile Comm

- ▶ Even though the options for Arrival and Departure are available forms within the Mobile Comm section, we want to stress that you perform these Arrival and Departure actions only on your PeopleNet unit whenever possible.
- ▶ Only perform an Arrival or Departure actions through the Mobile Comm section of the McLeod Anywhere app if the PeopleNet unit is not available or not functioning.

My Settlements

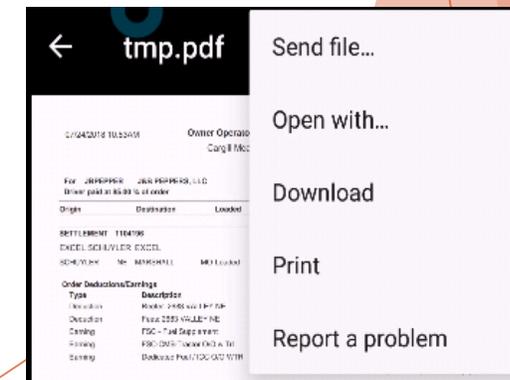
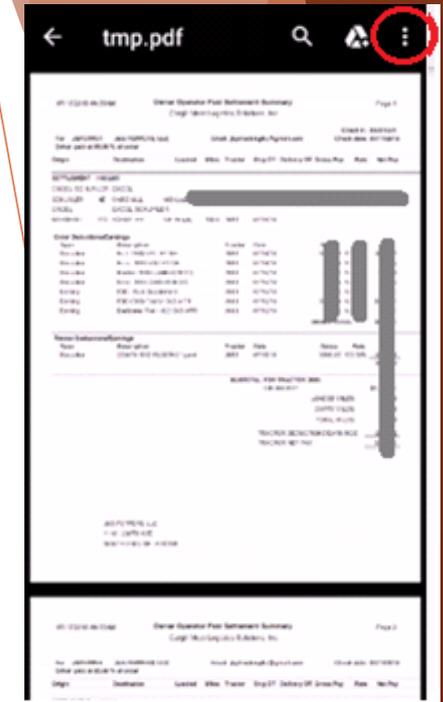
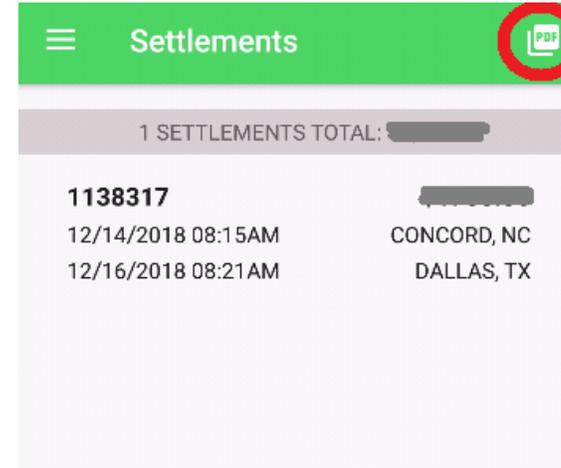
*****If you do not see My Settlements as a menu option, please ignore this and the following 2 slides**

- ▶ You now can see current and past settlements with this new application. First, tap the “My Settlements” button.
- ▶ The My Settlements screen shows all your past settlements. Tap into one to see more details on the particular settlement.
 - ▶ *(Dollar amounts on the following screenshots have been blacked out for privacy reasons)*



My Settlements (cont.)

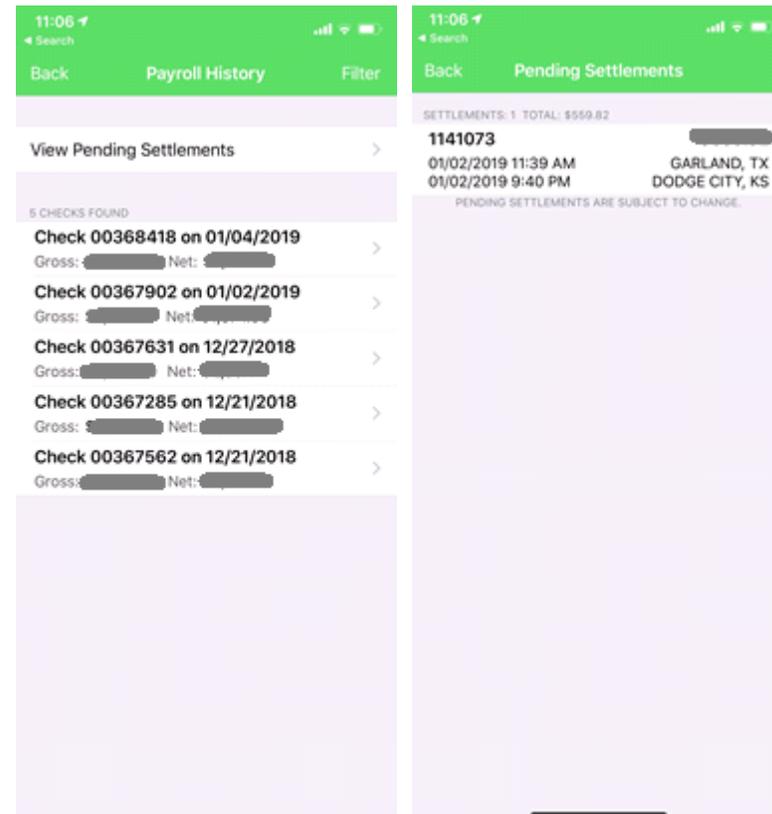
- ▶ Once you tap on a check number, you can see more details on the settlement by clicking into the PDF icon (Report button on iPhone) in the top right of the screen. (You might also need to select a PDF viewer app)
- ▶ You can download or send the PDF of your settlement to yourself by tapping the menu button in the top right of the screen.
 - ▶ Select “Send file...” to send the file to yourself. You can also select “Download” to download a copy of the PDF to your device.



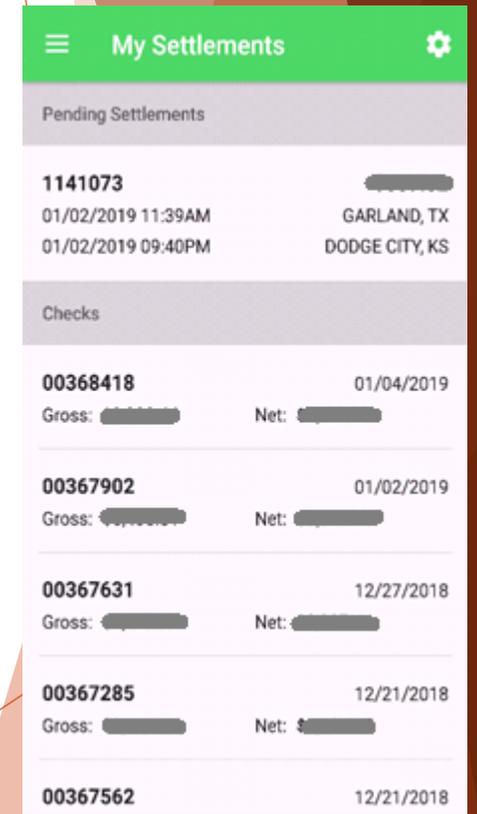
My Settlements (cont.)

- ▶ Back on the original “My Settlements” screen, you can also view settlements that are still in the process of being paid or “Pending Settlements”.
- ▶ The only real information you can see on the pending settlements is the check number and the estimated amount that will be paid.

iPhone

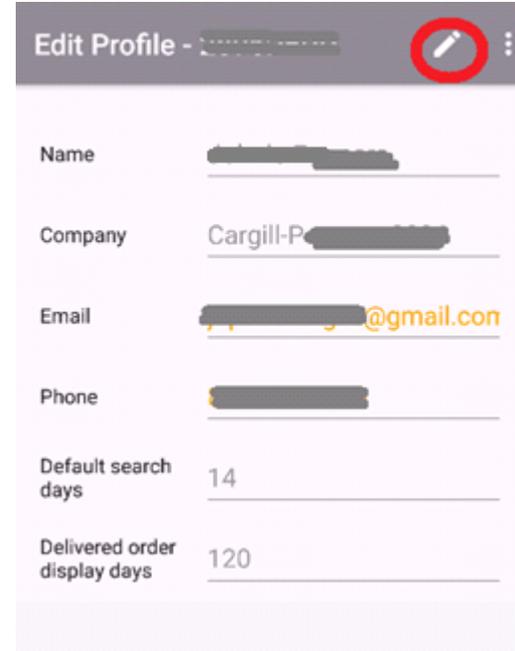


Android



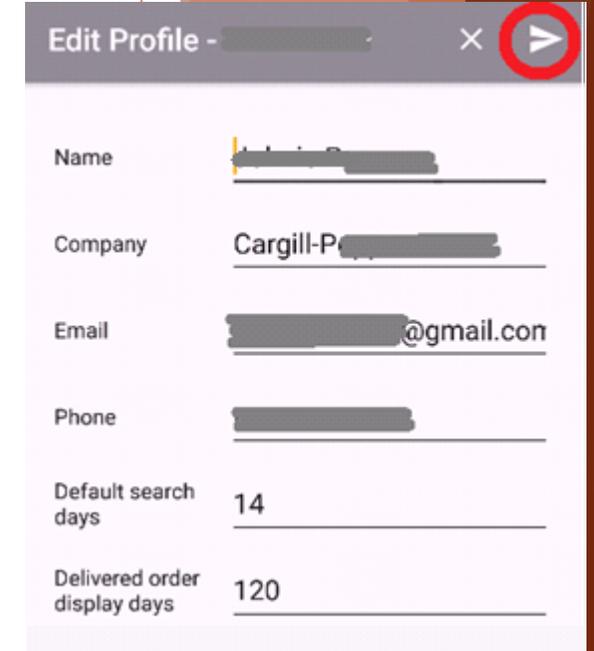
Edit Profile

- ▶ You can view/edit your profile and reset your password by clicking the “Edit Profile” button.
- ▶ To edit, tap the pencil icon in the top right corner of the screen.
 - ▶ *(Contact info on the following screenshots have been blacked out for privacy reasons)*
- ▶ This will allow you to select parts of your profile and update them. Once you are done, click the send icon in the top right corner of the screen.



The screenshot shows the 'Edit Profile' screen with a pencil icon in the top right corner highlighted by a red circle. The form fields are as follows:

Name	[Redacted]
Company	Cargill-P [Redacted]
Email	[Redacted]@gmail.com
Phone	[Redacted]
Default search days	14
Delivered order display days	120



The screenshot shows the 'Edit Profile' screen with a send icon in the top right corner highlighted by a red circle. The form fields are as follows:

Name	[Redacted]
Company	Cargill-P [Redacted]
Email	[Redacted]@gmail.com
Phone	[Redacted]
Default search days	14
Delivered order display days	120

****Take note of the “Default Search Days” you may need to decrease this number if system is moving slowly when searching for Loads and Settlements*****

Edit Profile (Change Password)

- ▶ You can change your McLeod Anywhere password from within the Edit Profile screen.
- 1. First, tap the menu icon in the top right corner of the screen (3 vertical dots on Android, a square with an upward pointing arrow on iPhone)
- 2. Then, tap Change password
- 3. On the next screen, enter your current password, followed by your new password twice
- 4. Tap the send arrow in the top right corner of the screen to save your password change

1

This screenshot shows the 'Edit Profile' screen. The title bar includes a menu icon (three vertical dots) circled in red. The form contains the following fields: Name, Company (Cargill-P...), Email (...@gmail.com), Phone, Default search days (14), and Delivered order display days (120).

2

This screenshot shows the 'Edit Profile' screen with the 'Change Password' option selected in the top right corner. The form fields are identical to the previous screenshot.

3 and 4

This screenshot shows the 'Change Password' screen. The title bar includes a send arrow icon circled in red. The form contains three input fields: Current password, New password, and Verify password.

Good Cell Service is Very Important!

- ▶ The LME Anywhere application functions best in area's with good cell phone service/reception.
- ▶ If you are not in a good area of cell service, the application may not update to your most current shipment.
- ▶ A easy way to check if your app has updated to your most current shipment, is to compare what you see on your phone to what you see on your PeopleNet unit.
 - ▶ If your PeopleNet unit and phone are in sync, you are in an area of good cell service.
 - ▶ If your PeopleNet unit and phone are not in sync, you are in an area of bad cell service.

Support

- ▶ Please reference FAQ for additional information
- ▶ If you are having issues with the application, please contact CTLDeployment_support@cargill.com or 316-291-2525.
 - ▶ Support is available M-F 0730 to 1630