## **QUICK REFERENCE CARD**

## **Contact Cargill**

## **Ariba Network Queries**

- Generic Ariba Network questions
- How will AN impact the way I do business with Cargill?
- For Standard account suppliers: Ariba Network Instructions
- Ariba Network registration **>>**
- How to configure an account **>>**
- How to confirm an order in Ariba **>>**
- How to invoice in Ariba **>>**
- Ariba Network ID changes

## **Contact Ariba**

- Ariba Network Registration
- Ariba Login/Configuration settings
- Ariba Fee Structure
- For Enterprise account suppliers: How to navigate Ariba Network
- Order Confirmation, Invoice/Credit Note Submission, **>>** Tax/Freight on the Invoice
- Technical problems related to Ariba Network
- FAQ, Support materials

#### Send inquiries to:

## **Ariba Helpdesk/Support:** directly from your Enterprise

Send inquiries to : Supplier Enablement EMEA@cargill.com

# **PO Queries**

- Cargill PO is not in Ariba
- Cargill PO is incorrect or has discrepancies: Qty, price, delivery date, payment terms, etc.
- PO status: Why is my PO in an Obsolete or Failed status?

#### Send inquiries to :

Cargill Procurement Operations contact listed on the PO

## **Invoicing Queries**

- Invoice status queries
- Why was my invoice rejected/cancelled?
- Why is my invoice not paid?
- Bank account changes

account by clicking on the ? (top right-hand side of the homepage)

#### For suppliers who are new to Ariba:

# **Ariba Customer Support**

### Support path based on the Ariba account type

- Standard (free account): **Support from the Cargill Supplier Enablement team**
- Enterprise (paid account): **Support from the Ariba Network Helpdesk team**

**Suppliers to send inquiries to:** AP EMEA Supplier Relations@cargill.com **Cargill internal emails to send inquiries to:** AP EMEA Helpdesk@cargill.com

# **B2B** Ariba Integration

- **B2B** Integration possibilities
- Already integrated suppliers with queries

Send inquiries to : Kiran M R@cargill.com

# **Ariba Catalog**

- I'd like to set-up an Ariba catalog
- Ariba catalog queries

Send inquiries to : Petya Yordanova@cargill.com