

Aravo Self-Service

Cargill's new vendor data management platform

What is Aravo?

Aravo is Cargill's newest vendor management platform. This platform streamlines the handling of vendor information by consolidating data from various systems into a single location. In other words, Aravo serves as a hub where your company's data can be easily verified and managed.

To maintain a satisfactory business partnership with our vendors and give you greater control over your information, Aravo also offers a Self-Service tool.

With **Aravo Self-Service**, you can access and review all your company's data within Cargill's systems. More importantly, the tool enables you to quickly request updates to any outdated information directly to our Data Team at Cargill. This ensures that your data is always up to date.

What are the benefits of using Aravo Self-Service?

Ensuring accurate information for your company in our systems is essential for maintaining seamless business relations. That's why Aravo Self-Service is a crucial tool for your company.

With Aravo Self-Service, you can effortlessly verify and update your information in our systems. This tool will guarantee, for example, that Purchase Orders reach the appropriate individual in your organization and that payments are directed to the correct bank account, among other benefits.

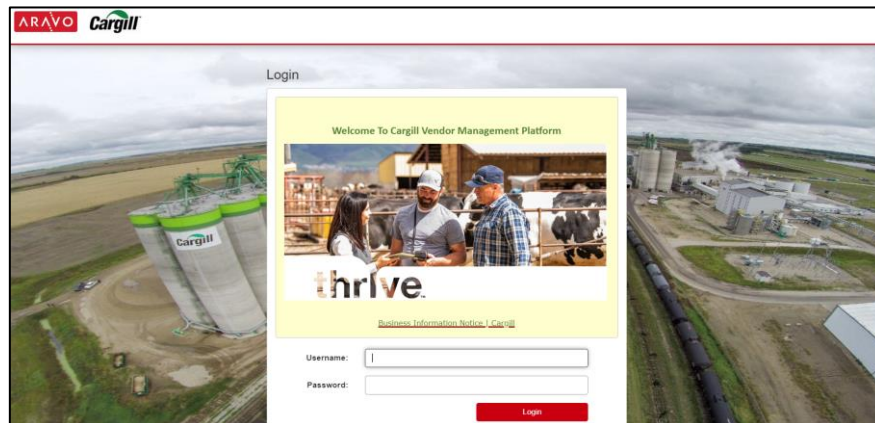
What are the next actions you need to take?

Now that you already have access to Aravo Self-Service, you may follow these next steps:

1. **Access Aravo and login with your credentials.** [Click here to enter Aravo.](#)

In case you have utilized Aravo during your onboarding as a Cargill vendor, kindly use the same login details as earlier. However, if you have never accessed Aravo before, your new login credentials have been sent to your email in three (3) separate emails.

Forgot your login credentials? Do not worry; [simply follow this guide to recover them quickly.](#)



2. **Aravo will request you to choose a Two-Factor Authentication method.**

- 2.1. Through a mobile application (such as Google Authentication or Microsoft Authenticator),
OR
- 2.2. Through a one-time code sent to your e-mail → ***We suggest you to select this option to speed up your access.***

Two-factor authentication

Please choose one of below options

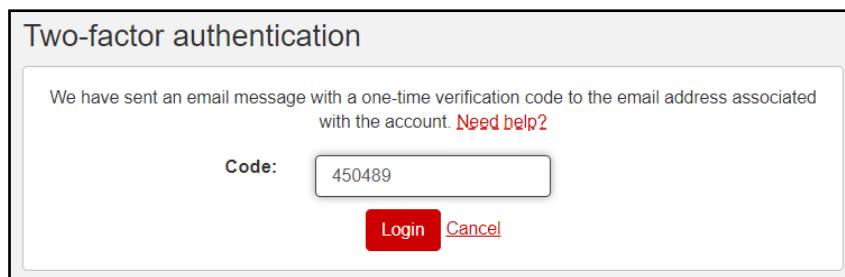
☐ Authenticator app, recommended

☒ One-time verification code sent via email

Continue

Cancel

3. After selecting your authentication method, you will get an **automatic e-mail or a code to the selected app** with a 6-digit code to login to Aravo.



Two-factor authentication

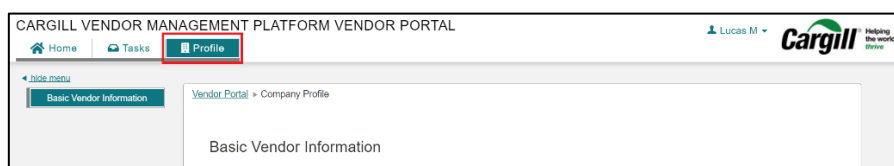
We have sent an email message with a one-time verification code to the email address associated with the account. [Need help?](#)

Code:

[Login](#) [Cancel](#)

4. Enter **this code in Aravo and it is done:** you can now access your information and request changes to your data.
5. **Verify your company's current information stored in our systems.**

By visiting the **“Profile”** tab on the Aravo homepage, you can access the information that Cargill currently has on file for your company. This includes your address, contact persons, bank account details, fiscal data, and more.



CARGILL VENDOR MANAGEMENT PLATFORM VENDOR PORTAL

Home Tasks **Profile** Lucas M 

hide menu

Basic Vendor Information Vendor Portal > Company Profile

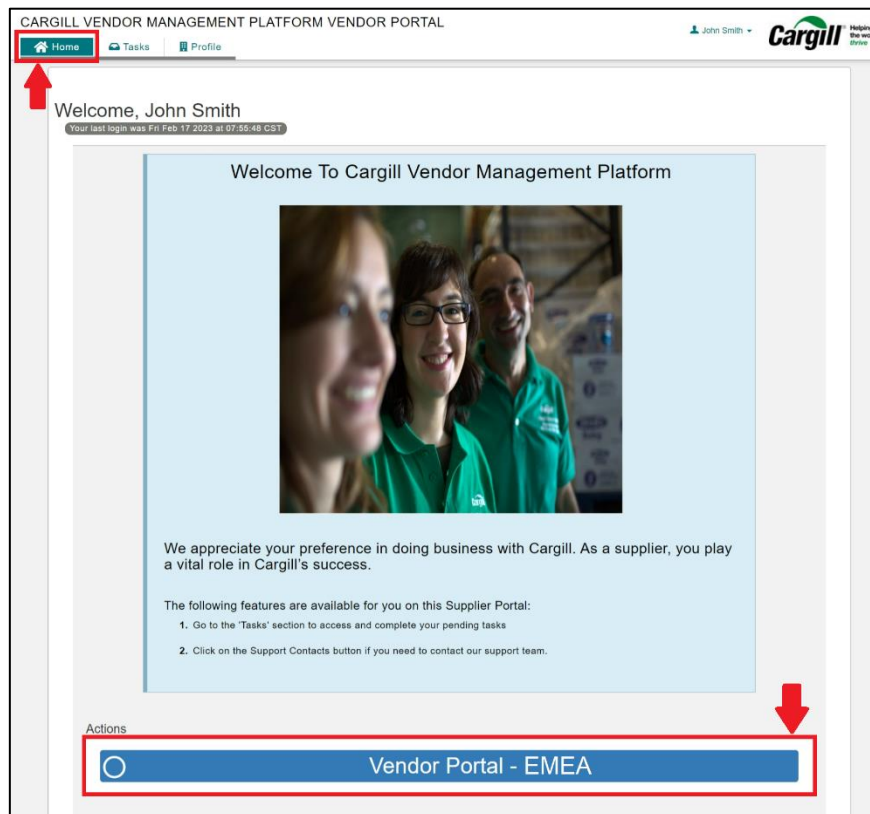
Basic Vendor Information

6. If all the information displayed in the **“Profile”** tab is accurate, you can log out and revisit Aravo whenever an update is necessary. Yet, if there are any changes that must be made to your company's record, kindly refer to the section below.

How to submit an update request using Aravo Self-Service?

In case any updates to your company's data are needed, you can submit a request at any time.

To do so, simply navigate to the “**Home**” tab in Aravo and click the blue button labeled “**Vendor Portal – EMEA**”.



This will lead you to a new page to select the type of data update you would like to make:

1. Company name
2. Address
3. Bank account details for payments
4. Contact information (including email address to receive new orders)
5. Currency
6. Diversity status
7. And some tax documentation

* For other update types (such as Payment terms and Incoterms), feel free to contact your respective Cargill representative.

Please note that when requesting changes to sensitive information, like Bank Account details, it is imperative to provide the required documentation. Failing to do so may result in extended processing times.

Once you have submitted the updates, Aravo will send an automated email as confirmation.

After that, within 7 business days, you will receive another notification indicating the successful completion of the requested changes.

Frequently Asked Questions

1) Will Aravo replace any other system or platform used by Cargill, such as Ariba?

No. Aravo is a new platform designed only to simplify the data management process and empower you to take control of your data within Cargill's systems

2) Will I receive Purchase Orders via Aravo?

No. However, your information currently in Aravo (such as email to receive POs) will be used by other systems (e.g. Ariba and SAP) to send purchase orders. For this reason, it is important to keep the data updated in Aravo.

3) Will Aravo have any costs to my company?

No. Your Aravo account and the Self-Service tool are completely free of charges.

4) My company has changed its main tax identification number (e.g. VAT, EIN, etc.), can I request an update through Aravo?

No. When a supplier changes its main tax identification, it is necessary to register the new tax identification as a new supplier record. In this case, please reach out to your Cargill representative; they will be able to take the necessary actions.

If you have any other questions or encounter any issues while using Aravo Self-Service, we have a dedicated team to assist you at:

Vendors_Support@Cargill.com